

Letter to act as an Authorized Signatory for eSign/DSC

[APPLICABLE TO ALL CENTRAL GOVERNMENT EMPLOYEES, STATE GOVERNMENT EMPLOYEES, EMPLOYEES OF STATUTORY BODIES, PUBLIC SECTOR UNDERTAKINGS AND OTHER GOVERNMENT ORGANIZATIONS]

To,
SignX CA
Kathua J&K

I, Controlling / Administrative Authority / Head of Office / Head of Department (HOD) of the _____ (OrganizationName), have understood the requirements of eSign/DSC enrolments under provisions of InformationTechnology Act, and will authorize the employees in line with these requirements. I have enclosed my ID card of Authorized signatory/identity letter issued by the organization.

Government Organization Type (Tick as applicable):

- Central Govt • State/UT • PSU • Statutory / Constitutional / Regulatory Organization
- Judiciary / Quasi-Judicial Organization • Defence Organization • Other _____

My Information (Signatory):

Full Name	
Organization Name	
Position/Designation	
Organization ID Card No	
Office Address	
Office Tel No	
Mobile No (Optional)	
Website Reference of my information, if any	

Signature: _____

(Seal & Stamp)

Date: _____

Enclosed: My Organization ID card / Identity letter issued by the organization